



Centennial High School

Creating a Culture of Achievement through Coyote Pride

Dear Parents of the class of 2019!

It's already that time!! This week, your student will begin selecting their SOPHOMORE courses for the 2016-17 school year! All freshmen will have the opportunity to enter their own course requests into our student information system, Synergy. We will need your help at home to ensure that this process goes smoothly, and that your son/daughter is reviewing these selections with you! Below are some steps to get your son/daughter ready for the registration process.

- 1) Please work with your student on their course selections and make sure they've filled out their paper ECAP (registration) form completely.
- 2) Sign the back of the form.
- 3) For all of the registration information, including the PowerPoint we reviewed with your student, visit our school website at: **schools.peoriaud.k12.az.us/sites/cehs**
 - a. Click on "GUIDANCE" then click on "Freshmen Class."
 - b. You will find the presentation, the proposed courses for the 2016-17 school year, and a file with all of the course descriptions for all courses offered in PUSD.
 - c. **To view the on-line registration video, open the PDF "Online Registration Link," and click on the link to open the YouTube video.**

When you and your student have selected courses (*with course ID numbers*) and entered them on the paper ECAP form, please have your student log in to StudentVue and complete the on-line registration process (see above).

The last step for your student will be a small group meeting with his/her counselor the week of **December 7th**. All students will be assigned a day to come to the library to:

- 1) Turn in their paper ECAP form
- 2) **Verify that on-line course requests are accurate** (courses should be entered already)
- 3) Ask any questions they may have about their courses or graduation plan.

We understand you and your student will have questions during this process. Please carefully review all of the materials on the website available to you. Your student will have the opportunity to ask questions and receive feedback on their selections when they meet with us. If you'd like to reach your counselor, email is the best means at this time.

Thank you for your help with this process!

Sincerely,

The Centennial Guidance Department